



Welcomes You

June 28th, June 29th, June 30th 2019

FOOD VENDOR APPLICATION FORM

Please complete the following application form. Applications are processed on a first come basis and space is limited.

To ensure that your space is reserved, ***a non-refundable security deposit of \$100.00*** payable to **1000 Islands Family Ribfest** is to be submitted with your application and deducted from totals due on acceptance. A Contract and Invoice will follow shortly thereafter.

Name of Vendor/Exhibitor/Company:

Contact Name: _____

Address: _____

Telephone Number: _____ Email: _____

Brief Description of Product/Service: _____

Booth Size (In Feet): _____

Electrical: Yes _____ No _____ Needs: _____

Fees: (plus H.S.T.)

Food Vendors: \$850.00 plus HST \$110.50 = \$960.50 for the event

Payment

To reserve a space, please submit a **non-refundable security deposit of \$100** payable to **1000 Islands Family Ribfest** by eTransfer emailed to **pinedorr@hotmail.com** (Note Spelling) The remainder will be eTranfered when you receive your contract and invoice.

If paying by cheque, (payable to **1000 Islands Family Ribfest**), mail to **Joe Dorrington, 163 Pine Street, Gananoque, ON K7G 1C6**. Be sure to include the name of your company for our records.

Email application to Mary at **ganribfestvendors@gmail.com**. A contract and invoice will then be emailed back to you.

Water Supply for Food Vendors: Cold water will be supplied with a tap to hook up a hose. It is your responsibility to **bring a hose**. **Hot water** if required, is **your responsibility**.

Food Service

- Waste water (grey water) - disposed of daily by the Ribfest Committee
- Grease removal - disposed of daily by the Ribfest Committee.
- Garbage removal - disposed of daily by the Ribfest Committee.

The following items are your responsibility:

- Ensure your booth passes health inspection and meets all legal and municipal requirements (including providing Notice of Intention to Operate a Temporary Food Premises form from Leeds Grenville and Lanark District Health Unit submitted to your Vendor Chair (before May 1st).
- A separate hand washing basin equipped with soap in a dispenser and paper towels must be provided.
- A properly installed two-compartment sink is required for the cleaning of utensils used in the preparation of food. (this is in addition to the hand wash sink)
- Cleaning and sanitizing supplies must be on hand at each unit.

- Mechanical refrigeration must be provided for the storage of perishables. Cold Food must be kept at temperatures below 4 degrees C. Thermometer must be available in each unit.
- Tightly covered garbage & refuse receptacles are to be provided at each food outlet.
- **Proof of Insurance:** *Required upon signing of Contract. The Rotary Club of Gananoque, Lions Club of Gananoque and Town of Gananoque are to be named as additional insured. Please initial that you will email your Insurance form to Mary _____*

Please fill out the items requested and sign below to indicate that you understand and accept the terms stated above.

Signature _____
Dated _____

Please email the application to Mary: ganribfestvendors@gmail.com

Mary Golem
Vendor Chair

26 Leroy Grant Drive Apt. 1204
Kingston, ON K7K 6X3
613-766-7803

